QERM Doctoral Reading Committee Request

OVERVIEW OF APPOINTMENT AND RESPONSIBILITIES OF THE READING COMMITTEE:

After the General Examination, the Graduate Program Coordinator uses MyGradProgram to inform the Dean of The Graduate School of at least three members of the supervisory committee who will serve on the dissertation reading committee. At least one of the members of the reading committee must hold an endorsement to chair doctoral committees. The reading committee is appointed to read and approve the dissertation. It is the responsibility of a reading committee to:

- ensure that the dissertation is a significant contribution to knowledge and is an acceptable piece of scholarly writing;
- determine the appropriateness of a candidate's dissertation as a basis for issuing a warrant for a Final Examination;
- approve a candidate's dissertation and;
- sign the dissertation approval form that is submitted to the Graduate School after all revisions have been completed.

When the reading committee has read a draft of the entire dissertation and the members of the doctoral supervisory committee agree that the Candidate is prepared to take the Final Examination, all members of the doctoral supervisory committee must give the student approval to schedule the Final Examination.

ESTABLISHMENT OF READING COMMITTEE:

Dissertation Title: __________________________________________________________

This certifies that the following members of my Ph.D Supervisory Committee have agreed to serve on my dissertation reading committee:

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<th>Committee Member Name</th>
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(Email from committee member is acceptable – attach a copy of email to this sheet)

Chair

_________________________________________  ____________________________  ____________

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Student Signature: _______________________________  Date: ________________

Please return to the QERM Student Services Office (Ocean Teaching Building #366, Mailbox 357941) for final approval.

Office use only:

Approved by GPC: _______________________________  Date: ____________________

Date Reading Committee entered in MyGrad program: ____________________